



December 10, 2021

Thank you for your faithful commitment and on-going work to meet the needs of your patients/residents through the ongoing challenges of COVID-19. The Kansas Healthcare Coalition Steering Committee (KHCCSC) wants to assist you in your efforts and appreciates you taking time out of your busy day to learn about a new form available for patient transfer.

A bit of background: In early August 2020, the Kansas Department of Health & Environment (KDHE) tasked Kansas Healthcare Coalitions (HCC's) to evaluate the process involved in transferring patients/residents between Acute Care facilities (i.e., hospitals) and Post-Acute Care (PAC) facilities. By definition for this project, Post-Acute Care facilities refers to any setting in Kansas where a patient/resident receives additional medical care after discharge from a hospital. Specifically, HCC's were tasked with identifying areas needing improvement, making recommendations to assist, and helping to resolve any identified opportunities to better the transfer process.

After collaborating with Hospitals and Post-Acute Care teams within each of the Seven (7) Health Care Coalitions, multiple projects were recommended and piloted.

One of the projects developed and piloted in the South Central and KS Metro HCC Regions is an Inter-Facility Transfer – COVID 19 Assessment Form. Using guidance from the CDC and CMS, these forms capture pertinent information related to a patient's COVID-19 status to expedite transfers, keep health care staff safe and informed, and reduce inappropriate testing requests prior to acceptance.

We are now pleased to present this form to you for your use.

This form is to be used in transferring patients/residents amongst hospital and post-acute facilities. By using this form, all healthcare providers and EMS personnel with patient contact will have the same information in regard to the patient COVID-19 status.

You may begin using this form immediately and we recommend you do so with all patient transfers. As you use this form and questions arise, please go to [www.kshcc.com](http://www.kshcc.com) to find additional form guidance.

Engaging our partners in a more circular, overlapping, and continual supportive care transitions is key to improving care. It is the sincere hope of the Kansas Healthcare Coalition Steering Committee that your organization will take and utilize this form for the betterment of the patient/resident transfer process in Kansas.

Sincerely,

*Michael J. Bomberger*

Michael J. Bomberger, Chair  
Kansas Healthcare Coalition Steering Committee